

Willard Community Center
 Board Minutes
 July 31, 2017
 5:30 p.m.
 Held at the offices of Willard Community Center
1440 SW 9th Street

Attendance: Cole Pomeroy, Lyle Wheeler, Emily Martin, Joey Mumaugh, Irene Williams, Johanna Hannemann, Sherry Moore, Macduff Okuom, Sarah Sayre, Janelle Soderling

1) Meeting Called to Order – 5:36

2) Mr. Wheeler and Ms. Soderling attended a seminar (Keiwit) regarding non-profit boards. Twenty or more boards in attendance. Both attendees felt that Willard was in a good place compared to other boards.

As a result of their learning, the Willard board discussed transitioning to a “consent agenda”, which includes information about past/ongoing work. This consent agenda will be emailed to board members in advance of meetings and approved – board members are expected to read it. Meetings will focus more on strategy, vision, and decision-making.

3) Consent agenda - current financials not available, approval is for March financials – April’s just done today – will approve April and May next month. There has been a bit of a delay due to changes we’ve asked accountants to make. Ms. Martin moves to approve consent agenda, Mr. Mumaugh seconds. Motion carries.

4) Ms. Williams – vision for Willard and future opportunities. Ms. Williams outlined some possible community partnerships that are being discussed that will strengthen Willard and improve the level and availability of services in the community.

5) Mr. Wheeler led the board through an activity as a model for future board discussions of multiple items. This strategy will provide ample feedback and input to committees and individuals working on various projects. The results of the activity are below:

| What new opportunities and challenges does our remodel bring? | How can we better plan for future transitions and succession? | Is our board as effective as it can be? |
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| <ul style="list-style-type: none"> - More space to help more people with new programs - Getting funds to cover gap between pledges and actual cost | <ul style="list-style-type: none"> - Increase overall competence of board -Plan for succession – planning, shadowing, and training | <ul style="list-style-type: none"> -We work well together -We do not always effectively utilize board time -We do not effectively use ad hoc committees |

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| <ul style="list-style-type: none"> -Need to utilize space to produce more income -Continue exploring new partners and new programming -Getting the board's members actively engaged in activities and committees -Chance to improve and "think big" | <ul style="list-style-type: none"> -Schedule and rotate board positions -Build employment progression plan -Have a plan for vacancy searches | <ul style="list-style-type: none"> -Lack of consistent and impactful committee meetings -Board attendance is not always consistent -Heavy responsibility is concentrated among small group of the board -Would like to focus on getting the entire board more involved |
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6) Mr. Pomeroy – Kenny Gardner Golf Tournament plans/work are in full swing. Need committee help with various tasks associated with tournament.

7) Mr. Wheeler – Policy and Employee Handbook revisions/updates: Ms. Martin moves to form and ad hoc committee, Ms. Sayre seconded the motion. Motion carries. Mr. Wheeler will chair, Mr. Pomeroy, Ms. Hannemann, and Ms. Moore volunteer.

8) Meeting adjourned at 6:55 p.m.