

Willard Community Center

Board Agenda

June 26, 2017

5:30 p.m.

To be held at the offices of Willard Community Center

1440 SW 9th Street

Attendance: Irene Williams, Cole Pomeroy, Justin Pflanz, Mitch Critel, Joey Mumaugh, Emily Martin, Janelle Soderling, Johanna Hannemann (guest), Sherry Moore (guest), Macduff Okuom (guest), Sarah Sayre (guest)

1. Ms. Williams called the meeting to order @ 5:45 p.m.

2. Celebrating Janelle's 35th anniversary at Willard today!

3. Meet and Greet potential new board members – Ms. Soderling

Johanna Hannemann – Lives near the West “A” neighborhood, has children that go to Roper. Understands the situation of working families and the need for childcare, and works with Ms. Martin and former board member Corinne Sturdy at West Gate Bank.

Sherry Moore – Lives in the community, has had two grandkids that attended Willard. Was interested in Willard through a fundraiser at employer, Sid Dillon.

Macduff Okuom – Referred by Mr. Wheeler – teaches chemistry at UNO. Is also a scout leader, involved with Willard through scouting and had a child at Willard.

Sarah Sayre – Works in IT at Nelnet; recent graduate from UNL. Was a child of Willard – attended K-8. Inspired to join board as former member of community – “forgotten” A community.

Motion by Mr. Pflanz at end of meeting to approve all candidates, seconded by Mr. Critel. Motion carried.

4. Board Minutes Approval – April 2017: Mr. Pflanz motions, Mr. Mumaugh seconds.

5. Financial Discussion – January through March 2017: Mr. Williams

The presentation from the accountants was not exactly what we were looking for in terms of the changes we wanted. It was very complex and hard to read. Revenue is right on track

through first three months. Expenses were slightly over, but some will be reimbursed through capital money. Program currently "full" at Pre-K house, with waiting list for fall. Averaging higher attendance, and higher enrollment at "Summer Willard", currently held at Roper. Staffing level is currently very good.

6. Discuss Budget Status – Ms. Williams

Woods Charitable Fund – received \$30,000 to support operating expenses during capital project, but had anticipated more. Ms. Williams had worked on financial statements for grants/etc. based on a larger amount. Discussion regarding redoing financials again, or leaving as is and looking for additional operating money. Final verdict – no budget "redo".

7. Insurance Renewals – Ms. Soderling

Annual changes plus additions due to move to Roper, additional things at Pre-K led to about a 6% to 7% increase from the previous year. Discussion about having a solid inventory of property, also keeping it updated as Willard acquires new things throughout the move, possibly "tagging" those items with a code (QR). Preparation can begin now, taking videos and pictures.

8. Change and Addition of policies for employee handbook –Ms. Williams

Bank Deposits (incident/deposit stolen – requiring night deposits), Building Maintenance (when we move back in to new facility – there will be changes), Pest Control (changes due to childcare regulations), and Room Rental Agreement (also due to move).

9. Update on Willard Construction – Ms. Soderling

Demo phase has started. Janelle has been in several times. Construction updates and photos will be posted to Facebook. Planning commission has approved permits and new construction will begin soon. Potential/future board members given a brief update on the project.

Amounts Spent to Date – we are currently writing checks, work is approximately 5% complete.

Finishes – Janelle gave a demonstration of finishes – carpet, tile, countertops, paint. Very durable and looks very nice. Discussion about colors of walls – current plan is very neutral, and there is some support for a more colorful palette.

Meeting adjourned at 7:17 p.m.

Next Meeting Date – July 31