

Willard Community Center Pro Forma Budget for 2017

	Approved 2016 Budget	Actual thru Nov + Dec prof	Proposed 2017 Budget	
Revenue				
Special Events	\$ 20,000	\$ 16,819	\$ 13,000	Golf Tournament
Cooper Foundation Request			\$ 15,000	
Woods Foundation			\$ 100,000	Will need to apply for Grants for c/c
Contributions/Fund Raising	\$ 50,000	\$ 3,400	\$ 15,000	
United Way Allocation	\$ 10,000	\$ 17,199	\$ 7,000	
United Way Designation	\$ 10,000	\$ -	\$ -	
Program Service Fees	\$ 629,750	\$ 541,189	\$ 575,000	See Revenue Projections
Investment Income	\$ 250	\$ 582	\$ 250	wanted to be conservative
Rental & Misc. Revenue	\$ 8,500	\$ -	\$ -	
CLC Grant - St. Dept. of Ed.	\$ 24,298	\$ 25,445	\$ 25,000	
Total Revenue	\$ 752,798	\$ 604,635	\$ 765,250	
Expenses				
Salaries	\$ 534,582	\$ 481,963	\$ 449,503	Based on staffing projections minus Act Crd listed below - includes a 2% increase
Employee Benefits	\$ 22,900	\$ 30,661	\$ 31,581	3% increase for benefits but will probably need to increase more
Payroll Taxes	\$ 40,895	\$ 38,377	\$ 34,387	FICA 7.65%
Professional Fees	\$ 8,000	\$ 20,380	\$ 8,240	clubs
Professional Fees - CLC Teachers	\$ 8,000	\$ 19,103	\$ 8,240	snacks
School Supplies for Programs	\$ 35,000	\$ 29,456	\$ 25,000	
Telephone	\$ 4,200	\$ 4,674	\$ 5,874	phone at roper & c/c & prek (cell phone - verizon) - windstream - Added 1 line? Or can we have phone forwarded to staff cell phone?
Postage	\$ 1,100	\$ 1,787	\$ 1,133	
Rent for Public School Facilities	\$ 10,658	\$ 9,407	\$ 10,978	
Utilities	\$ 16,700	\$ 14,456	\$ 15,412	takeview house & willard - garbage - \$184/month - wcc - \$51k - will cancel garbage at Willard during renovations
Custodial Services	\$ 19,400	\$ 17,914	\$ 8,665	cancel for a year starting in June - this is for Jan - May
Security Services	\$ 1,500	\$ 976	\$ 1,000	
Building Maintenance	\$ 5,500	\$ 4,719	\$ 4,000	
Equipment and Software	\$ 2,000	\$ 1,976	\$ 2,060	
Printing	\$ 600	\$ 261	\$ 618	publication
Vans General/Main /Gas	\$ 2,500	\$ -	\$ 2,575	
Travel - mileage reimbursement	\$ 500	\$ 7,836	\$ 1,000	
Conferences	\$ 500	\$ 238	\$ 515	
Staff Recognition	\$ 1,500	\$ 1,060	\$ 1,545	
Membership Dues	\$ 379	\$ 379	\$ 1,030	
Insurance	\$ 23,000	\$ 17,233	\$ 17,233	need to increase 10%
Miscellaneous Expense	\$ 8,700	\$ 902	\$ 1,000	
Temporary Relocation Costs - Moving and set up			\$ 15,000	Cooper Foundation Request - \$15,000
Temporary Space Costs Including Insurance			\$ 17,800	Woods Foundation - \$100,352.82
Temporary Utilities			\$ 20,257	
Accounting Coordinator - Part Time Sal & Tax			\$ 16,497	
Construction Manager			\$ 31,500	
Temporary Staff during Renovation			\$ 14,300	
Van Rental for Summer			\$ 4,800	
Strategic Planning Expense			\$ 1,500	To promote the renovation
Promotional Expense			\$ 5,000	
Video for original campaign			\$ 3,840	
Total Expenses	\$ 748,735	\$ 703,756	\$ 762,083	
Revenue/Loss	\$ 4,063	\$ (99,121)	\$ 3,167	