

Willard Community Center Pro Forma Budget for 2018

	Proposed 2018 Budget	Notes for 2018	2017 Budget	
Revenue				
Special Events	\$ 10,000		\$ 13,000	Golf Tournament
	\$ -		\$ 15,000	Cooper Foundation Request
			\$ 100,000	Woods Foundation
Grants / Fund raising	\$ 75,000		\$ 20,000	Will need to apply for Grants
United Way Allocation	\$ 20,000		\$ 15,000	for clc AND preschool/prek
United Way Designation	\$ 7,000		\$ 7,000	
Program Service Fees	\$ 667,338		\$ 575,000	See Revenue Projections
Investment Income	\$ -		\$ 250	
Rental & Misc. Revenue	\$ 2,500		\$ -	wanted to be conservative
CLC Grant - St. Dept. of Ed.	\$ 25,000		\$ 25,000	
Total Revenue	\$ 806,838		\$ 770,250	
Expenses				
Salaries	\$ 575,042	1.5% raises	\$ 449,503	Based on staffing projections minus Acct Crd listed below - includes a 2% increase 25% increase for benefits but will probably need to increase more
Employee Benefits	\$ 40,000		\$ 38,326	
Payroll Taxes	\$ 43,991		\$ 34,387	FICA 7.65%
Professional Fees	\$ 9,100		\$ 8,240	
Professional Fees - CLC Teachers	\$ 9,240		\$ 8,240	clubs
School Supplies for Programs	\$ 25,000		\$ 25,000	snacks
Telephone	\$ 5,545		\$ 5,874	phone at roper & clc & prek (cell phone - verizon) - windstream - Added 1 line? Or can we have phone forwarded to staff cell phone?
Postage	\$ 900		\$ 1,133	
Rent for Public School Facilities	\$ 11,000	(1494 x 5 mo, no summer, 1570 x 4 = 13752 but will negotiate for non school days)	\$ 10,978	

Utilities	\$ 16,700		\$ 15,412	lakeview house & willard - garbage - \$184/month - wcc - \$51k - will cancel garbage at Willard during renovations
Custodial Services	\$ 10,000		\$ 8,665	cancel for a year starting in June - this is for Jan - May
Security Services	\$ 830		\$ 1,000	
Building Maintenance	\$ 500		\$ 4,000	
Equipment and Software	\$ 1,000		\$ 2,060	
Printing	\$ 300		\$ 618	publication
Vans General/Main./Gas	\$ 4,300		\$ 2,575	
Travel - mileage reimbursement	\$ 350		\$ 1,000	
Training / Conferences	\$ 1,900		\$ 515	
Staff Recognition	\$ 1,500		\$ 1,545	
Membership Dues	\$ 550		\$ 1,030	
Insurance	\$ 23,900		\$ 18,094	need to increase 5%
Insurance - Worker's Comp	\$ 12,530			
Miscellaneous Expense	\$ 500		\$ 1,000	
Copier Lease	\$ 1,815			
Technology Support	\$ 1,000			
Van Rental for Summer	\$ 3,700		\$ 4,800	Van Rental for Summer
Building Rental Costs	\$ 1,400			
Swim Passes	\$ 4,000			
Staff Uniform	\$ 100			
			\$ 15,000	Cooper Foundation Request - \$15,000
			\$ 17,800	Woods Foundation - \$100,352.82
			\$ 20,257	Temporary Utilities
			\$ 16,497	Accounting Coordinator - Part Time Sal & Tax
			\$ 31,500	Construction Manager
			\$ 14,300	Temporary Staff during Renovation
			\$ 1,500	Strategic Planning Expense
			\$ 5,000	To promote the renovation - includes marketing & pledge support such as thank you letters etc
			\$ 3,840	Video for Original Campaign
Total Expenses	\$ 806,693		\$ 769,690	
Revenue/Loss	\$ 145		\$ 560	