

Willard Community Center  
Board of Director's Meeting  
April 30, 2018

**Attendance: Irene G. Williams, Mitch Critel, Johanna Hannemann, Macduff Okuom, Kassy Knudson, Michele Lueders**

**Also in attendance: Janelle Soderling and Sarah Reinke**

**Not in attendance: Justin Pflanz, Joey Mumaugh, Lyle Wheeler and Emily Phelps**

Meeting was called to order at 6 pm after a brief tour of the renovated building.

1. Consent Agenda – Ms. Williams called for a vote on the Consent Agenda which included Minutes from February 26, 2018 board meeting, Director's report from March, Financials from January 2018. Ms. Knudson made the motion. Mr. Critel seconded. Motion carried.
2. Parking Update – Ms. Williams provided a summary on the parking lot. There was a planning commission meeting for our temporary occupancy and the city has granted us access to the current parking lot until December 31, 2018.
3. Fundraising & Grand Opening Ceremony – Ms. Knudson provided an update on the dates for the celebration. The plan is for a donor reception on May 23 and an open house for the public on June 14. Plaques have been ordered for donor recognition and will be put on the appropriate rooms this week. We will need board members to volunteer to help with the events.
4. Discussion of Building Rentals and Fees – Ms. Hannemann reported the committee met on 3/13/18 and reviewed policies of other centers. She presented a possible price list which was a start. Mr. Wheeler is working on the liability form. The committee reviewed other agency's property policies and prices. We have decided no deck use because of liability. Mr. Wheeler is working on the liability form which will be reviewed by the board.
5. Nominations for Annual Meeting was next on the agenda. The following were the nominations:
  - Board Chair - Ms. Williams nominated Ms. Kassy Knudson – Mr. Critel seconded the motion and motion passed unanimously.
  - Vice Chair – Ms. Williams nominated Mr. Justin Phlanz – Mr. Critel seconded the motion and motion passed unanimously.
  - Treasurer - Ms. Williams nominated Mr. Joey Mumagh – Ms. Knudson seconded the motion and motion passed unanimously.
  - Secretary – Ms. Williams nominated Ms. Michele Lueders – Ms. Knudson seconded the motion and motion passed unanimously.
  - Renewal of new term: The following were eligible for renewal of a three year term: Mr. Lyle Wheeler, Ms. Johanna Hannemann, Ms. Michele Lueders. Having reviewed the slate Ms. Knudson made a motion to renew the terms for said board members. Mr. Critel seconded the motion and motion passed unanimously.
  - Renewal of new term: Ms. Williams is eligible for renewal of a three year term: Mr. Critel motioned for said renewal and Ms. Lueder seconded the motion which passed unanimously.
  - The board also accepted the resignation of Mr. Macduff Okuom and Ms. Sara Sayre. We are sad to see them go and will continue to recruit additional board members.

Other Items discussed were as follows:

- Ms. Sarah Reinke brought up a situation where a child was kicked out of the prek program 4 years ago. Said child is now in 2nd grade and would like to return to the program. The child had behavioral issues and as the program director she does not want to take on the risk of possible issues as such she has denied entrance to the program to this child and wanted the board to be aware.
- Ms. Lueder discussed the Poker Run which is scheduled for Friday July 13th . It will start at Lincoln industries at 5:30 pm and will end at Blue Blood Brewery.
- We have had 75 total summer registrations.
- PreK program is currently full.
- We did not start a summer preschool program since the main teacher is on maternity leave.
- The annual audit and 990 reports were voted on via email unanimously. Ms. Knudson made a motion to ratify this action and Mr. McDuff seconded the motion. Motion passed unanimously.

There will not be a May meeting and the June meeting will be held Monday June 25, 2018