

Willard Community Center
Board of Director's Meeting
February 26, 2018

Attendance: Irene Williams, Kassy Knudson, Johanna Hannemann, Michele Lueders, Emily Phelps, Justin Pflanz, and Lyle Wheeler.

Not in attendance; Joey Mumaugh, Mitch Critel, Macduff Okuom, Sherry Moore and Sara Sayre.

Ms. Williams called the meeting to order at 5:45 pm. She called for a motion to approve the Consent Agenda. Ms. Knudson made the motion. Mr Wheeler seconded. Motion carried.

Ms. Williams passed out a revised budget for 2018. She reminded the board that the first draft of the budget last month had a shortfall of \$100,000. The revised budget reduced salaries but still proposed a 1.5% increase for all staff and showed that \$75,000 will be required from grants and fundraising in addition to the golf tournament. These changes give us a revenue at year end of \$145.00. Ms. Williams also handed out a Revenue vs. Expenses worksheet with 2018 and 2019 projections which showed each program individually.

Ms. Williams stated that it is time to go back to some funders to request more support. It has been two years since we asked Lincoln Community Foundation for funding and Community Health Endowment would possibly be willing to fund healthy snacks or field trips for the children.

Mr. Wheeler made the motion to approve the revised budget. Ms. Phelps seconded. Motion carried.

Ms. Williams updated the board on the Campus Project with Mourning Hope (MH) and the City of Lincoln. It was shared that Community Health Endowment (CHE) would provide MH the funding for the City on our behalf for the parking lot. Mr. Wheeler suggested that we do a trust for this. Ms. Williams has a conference call with MH and Parks and Recreation on Friday so more details can be worked out. Willard will have an operating agreement with MH for the parking lot. Mr. Wheeler suggested a restrictive covenant and Willard would pay now for the parking lot, MH would get an interest free note and when they get the money they will reimburse Willard. Mr. Wheeler and Ms. Williams will work all of this out.

Willards capital campaign account is going to be about \$200,000.00 short of the necessary funding. Lori Siebel with CHE has suggested that they give Willard an interest free loan for this.

Ms. Soderling asked the board members if any of them would be willing to help with the building rental agreement, determining rental fees, and the procedures for renting the building. Mr. Pflanz volunteered to help with this. Mr. Wheeler is working on the legal portion of the rental agreement.

Ms. Soderling also shared with the board the cost of the furniture from Eakes Office Solutions for the whole building which came in at \$32,359 with tax and labor. We had budgeted \$35,000 for this so we will use the extra funds to help purchase the appliances from Schaefer's Appliances. Ms. Natalie Olson, with the campaign committee, has been working with Schaefer's to give us a good deal and will also talk to some of her friends to help by donating a microwave or dishwasher for the Center. The total cost of

the appliances from their estimate is \$5,492.27. Mr. Wheeler made the motion to approve the Eakes furniture expense. Ms. Knudson seconded. Motion carried.

Ms. Williams informed the board that the capital campaign committee will be meeting to discuss how to raise the additional needed funds for the campaign and to start planning the Grand Opening.

Ms. Williams is negotiating with BVH for the \$18,000 cost for the replacement of the cabinets that were ordered white instead of Maple. The capital campaign is about \$170,000 short of what we need and we have used up our contingency. The actual cost of the project is around \$2.4 million.

Mr. Pflanz has suggested that we look into an intern to help with salary expenses through Intern NE. They could be a summer child care employee or marketing assistant. They are either high school juniors or seniors or in college. We would have to apply quickly to get interns for the summer.

Ms. Jurgens asked the board if they wanted to do a Poker Run this year. Some dates were discussed and it was decided to have it on Friday, July 13th. Mr. Pflanz and Ms. Lueders volunteered to help on the committee.

The Kenny Gardner Golf Tournament will be held on Sunday, Sept. 30th. Ms. Jurgens has already asked Tab Performance, Inspro Insurance and West Gate Bank to sponsor the tournament again.

Ms. Williams discussed the importance of bringing in more revenue for the Center. She said that we may have to consider expanding our child care for second shift workers. Ms. Knudson thought this was a good idea.

Ms. Williams had one last order of business which was the resignation of Sherry Moore. Ms. Moore stated that this was just not what she had in mind. Ms. Williams will follow up with her. Ms. Williams has asked the board to think about how we market to potential board members.

Ms. Knudson and Ms. Phelps left the meeting at 6:45 pm.

Ms. Williams talked to the board about our open board positions.

Meeting was adjourned at 6:50 pm.