

Willard Community Center
Board Meeting Notes
June 25, 2018

Meeting called to order at 5:36pm, those in attendance: Ms. Knudson, Mr. Wheeler, Ms. Lueders, Ms. Jurgens, Ms. Soderling, Mr. Pflanz.

Consent Agenda:

Minutes, Directors Report, Financials

Discussion on agenda, minutes from April 2018 meeting, financials occurred. Motion by Mr. Wheeler to approve items, second by Mr. Pflanz. Motion carried and approved.

Insurance Update:

Ms. Soderling informed the board that the insurance for Willard was due. The premium paid was \$29,859 which was an increase from \$28,214. The premium increase was large due to an increase in workman's compensation, which is based off of employee salaries. Discussion occurred on getting a couple of different quotes from additional insurance companies to ensure we still are getting the best deal available. Ms. Soderling will call a couple of different agents to get quotes and the Board will review at the next meeting.

Capital Campaign:

Discussion occurred on the status of funds that have not come in at this point. Black Hills Energy will be donating \$25,000, Ms. Jurgens has been in communication with Black Hills, working through details around marketing. A sign will be made for the mechanical room similar to other signs throughout the building.

There has not been any notification yet on the funds requested through the Dillon Foundation, additional funds need to be secured by the end of September 2018 in order to receive the Keiwi donation.

Give to Lincoln Campaign raised a little over \$3,000.00

Fundraiser Update:

Ms. Jurgens shared with the group the Poker Run has been finalized for July 13, 2018. Volunteers are still needed for the event. Mr. Pflanz and Ms. Lueders have been assisting with securing donations for the event. There will be a food truck in the parking lot for when riders return. Myers Cork & Bottle will be providing catering alcohol as well throughout the evening.

Golf Tournament planning will kick into full swing after the Poker Run is completed. A brief discussion around the food options for this event, as Raising Canes has changed their donation policy and it doesn't appear we will be able to utilize them, as we have in the past. A suggestion was to see if a sack lunch could be provided and then grill out for the dinner. Further discussion will be needed.

Child Care Licensing Update:

Ms. Soderling shared with the Board some barriers through Child Care Licensing with DHHS. In order to obtain a license for 140 kids, the entire building needs to be open for just kids. This means the seniors that come to play Bingo and participate in other activities cannot be in the building during child care hours. Ms. Soderling has been working with Stacy Franks but hasn't been able to get any type of an exception. Mr. Wheeler will be investigating this situation and will report back to the Board with possible solutions.

Building Concerns:

Ms. Soderling shared with the Board concerns when it has rained. The drains that lead to the parking lot cause flooding through the lower main doors. The past couple of rains has caused significant amounts of water to leak through the door. In addition, in one of the pre-K rooms water is coming up from the floor, water is not draining away from the building causing this issue. Discussion that the contractors will be evaluating this for repairs, one suggestion was for a French drain to be installed.

There had been some air conditioner issues, however these appear to have been resolved.

A maintenance plan needs to be developed, estimates need to be gathered around this area, and specific maintenance issues to consider are the changing of the various filters throughout the building. With the renovations, there are several filters that need changed.

Meeting Adjourned at 6:45pm