

Willard Community Center Board of Directors Meeting Agenda

June 17, 2020

12:00 pm at the Willard Community Center

YOU WILL BE INVITED TO JOIN A ZOOM MEETING.

“We help area residents grow, connect and contribute to our community.”

AGENDA

1. Consent Agenda – Ms. Knudson
Minutes from May 20, 2020
Financials for April 2020
Director’s Report for June
2. Child Care Update – Issues to discuss: Summer Program Enrollment, field trips and swimming options. Possible scenarios will be discussed about fall enrollment.
3. Insurance Renewal – Ms. Soderling
4. Golf Tournament Planning – Ms. Reinke and Ms. Soderling
5. Grants and Letters of Intent – Ms. Hein and Ms. Soderling

Willard Community Center Board of Directors Meeting Minutes for June 17, 2020

Members in attendance through the Zoom meeting : Kassy Knudson, Johanna Hannemann, Michelle Lueders, Carolyn Kortmeyer, Brett Richert, and Will Toliver.

Members not in attendance: Irene Delozier, Justin Pflanz, Joey Mumaugh, and Emily Phelps.

Others in attendance: Renee Hein, Sarah Reinke and Janelle Soderling

Ms. Knudson called the meeting to order at 12:01 pm. A revision to the minutes was made to change the sentence that stated Ms. Hein was keeping track of credit accounts and it should have read that Ms. Reinke was in charge of doing this. Ms. Knudson called for a motion to approve the consent agenda with the revision. Ms. Kortmeyer made the motion to approve and Mr. Tolliver seconded. Motion carried.

Child Care Updates – We have 90 children enrolled at Willard and Pre-K for the Summer Program. We will be taking a few field trips with the kids to Wildlife Safari, Pioneer Park Nature Walk and Oak Lake to fish. We have not made a decision if we will be taking the kids to the open City Pools. We are going to wait and see how it all works before we make a decision to go. We will do a parent survey to see if parents are comfortable with us going. There are three 90-minute swim sessions. The children have to wear masks while they wait outside to get into the pool. We are wondering how we get all the kids there, will they all be able to get in and then how do we sanitize the vans between the groups. Ms. Knudson commended the staff for waiting to make this decision.

Lincoln Public Schools has announced that they will be opening for the school year on August 12th at 100% participation. They will follow the Health Risk Dial to determine the status of whether school will be in session or not. Masks for everyone will be required if the dial is in yellow. Lincoln Industries has volunteered to provide some disposable masks. Washable masks will have to be provided by the parents. If the Health Dial is in red then schools will close and kids will do remote learning. Willard will do everything possible to provide care for the children if this happens unless the LLCHD tells us we must close. We will also have to ask LLCHD to make sure that all the children from Preschool, Roper and Lakeview can be in the same building together. Ms. Lueders suggested that we have a contingency plan in place with the staff and at enrollment to ask the parents what they would want to do if we had to go to remote learning again as child care has been a challenge for many of her co-workers. Willard was able to handle the remote learning with the children all spring and they were able to meet in the Zoom Sessions and with their teachers.

Ms. Reinke told the board that Lincoln Littles was allowing us to use \$12,000.00 of their grant for cleaning supplies, bills, and personal protection equipment.

Facility Use Update - Ms. Soderling reported that groups were calling in wondering when we would open the building for public use again. We are still not allowing parents in the building. Ms. Kortmeyer suggested to have groups sign a new facility use contract that they will sanitize the rooms after each use. Ms. Knudson stated that she realizes that opening Willard is different than opening a gym due to child care regulations, etc. She suggested we have the public wear masks. She also asked how many groups pay to use Willard. Cub and Boy Scouts are not charged anything. Swordfighters pay \$50 a month. There is a new fitness group that would like to start but we have not set a date or fee for them. Ms. Knudson suggested we add a sanitizing fee to the usage fee. Ms. Soderling said she would watch

how the businesses in Lincoln do when they open up July 1st and see how it goes. Opening up Willard after Labor Day was suggested.

Insurance Renewals – Brad Dolson with Inspro Insurance provided us with a renewal rate for our insurance for next year. He worked hard at keeping our premiums low but the industry has seen some big increases. Our biggest increase was for our property and the vans. Mr. Richert made the motion to accept the new rates. Ms. Kortmeyer seconded. Motion carried.

Golf Tournament Update – We don't have any updates at this time. We will discuss more at the next meeting.

Grant and Letter of Intent Update – We have received our allocation amount from United Way. This year they will be decreasing our allocation from \$15,000 to \$12,000 for the Lakeview CLC and from \$9,000 to \$5,000 for Preschool and Pre-K for the next 2 years. Ms. Knudson asked Ms. Soderling why our allocation from United Way went down. She stated that it was because of Covid and money being diverted to priority programs.

Ms. Jo Pflanz is looking into the Snow Redfern Foundation, Cooper Foundation, and Abel Foundation for grant opportunities. Ms. Pflanz has also written letters of intent to Stewart Family for new playground equipment for Preschool and Pre-K since all the City parks and School parks are closed. The kids need more equipment for their play areas.

Ms. Knudson reported to the board that a performance review is due for Ms. Soderling. She will send something out to the board for their input.

Mr. Richert asked how Mourning Hope was coming along and when they would be moving in. He inquired if we had talked at all about combining or sharing programs or services. Ms. Soderling reported that Carly at Mourning Hope was concentrating on getting moved into the building and had not had time to discuss any collaborations.

Ms. Lueders asked if she had missed something or if we had discussed holding a Poker Run this year. The board told her they had made a decision to not do this fund raiser this year.

Ms Knudson adjourned the meeting at 12:36 pm.

The next Willard Board meeting will be held on July 15th at noon.

Director's Report for June 17, 2020

1. We had Lincoln American Electronics come and re-position of the security camera on the north side of the building because we know that kids are getting up on the low roof that is on the northwest corner of the building. We see evidence of trash on the roof and the electrical outlet is getting pulled away from the wall because they are stepping on this to get up on the roof. Now the camera shows the area behind the A/C unit and the wall they are climbing. This will work for now but this fall we will have to move it again to show the north parking lot and alley as the school bus drops off children in the alley and we watch on the camera to know when they get here.
2. Aging Partners contacted me and wanted to know if we had Senior Citizens in the area that could use a free produce bag. I signed up 25 Seniors and they have now received two deliveries of fruit and vegetables. I call in the number of bags needed to Aging Partners. I go downtown to pick them up and the Seniors either come here to pick them up or I deliver them to their house. It is a great service and the produce is really nice. It has been one way that we are keeping in touch with our bingo players.
3. In preparation of field trips and swimming outings I have taken the vans in for summer service. Both new vans were in need of oil changes. We didn't think that the A/C was cooling good enough so I took that one to Anderson Ford to have it checked before the 36,000 mile warranty was over. Luckily it checked out perfectly and didn't cost us a thing. The vans should all be ready to go for summer trips. As of now we don't have many trips planned. Even though five pools are opening we are not sure if we will be going. We are going to wait and see how it works. Now all we have to do is figure out how we are going to sanitize the vans before and after every use.
4. We have had a couple of close calls with Covid 19. We have had three staff go to get tested. Luckily they both came back negative. We have managed to keep the kids practicing social distancing and in separate classrooms using separate bathrooms. We are sanitizing everything in the rooms and bathrooms multiple times a day. Staff are monitoring everyone's temperatures and we are still limiting visitors. We hope we can keep this up all summer and into the school year.