**Willard Community Center**

**Board meeting minutes from February 29, 2016**

**Members present:** Irene Williams, Emily Martin, Casey Planz, Cole Pomeroy, Justin Pflanz, Kassy Knudson, and Lyle Wheeler

**Others present:** Janelle Soderling and Sarah Reinke

**Not present:** Mollie Mertens

1. Ms. Williams called the meeting to order at 5:38 pm.
2. Ms. Williams asked for a vote for the Consent Agenda which included Minutes from January Board Meeting and Director’s Report. Ms. Martin made a motion and Mr. Pflanz seconded it. Motion passed unanimously.
3. Next we discussed the January Financial Statements. Mr. Wheeler made a motion to approve as presented and Ms. Martin seconded the motion. Motion passed unanimously.
4. Ms. Williams and Ms. Soderling gave an update on fundraising efforts. The Peter Kiewit Foundation asked for follow up questions regarding any debt on the books and the construction timeline. Our timeline includes completing fundraising in December 2016, design completion April 2017, ground breaking May 2017 with Project completion August 2018. If we are done fundraising earlier than December 2016 we will start the process earlier.

We have outstanding grant requests to Dolezal = $100k, Moeller - $20k, CHE - $100k and Kiewit - $250k.

We will have an event on April 20th at the center. We will serve beer and wine but we will make sure that parents sign a waiver for any children attending the event. Teens will hand out information about the center. We will cancel all other events in the building. Start time of 5:30.

Ms. Soderling had a discussion with Stephens and Smith construction and we may be able to use a facility nearby to at least conduct some of the aerobics and other activities and maybe house the staff.

1. Next we had an update from Mr. Wheeler regarding the by-laws. He will work on restating the Articles of Incorporation and provide only the required information. The Bylaws should be used as a control document. The following are items which will be addressed as part of the rewrite:

* Initial term of 1 year for new board members with successive terms of 3 years.
* Executive Chair will be limited to 2 successive terms but position can be retained by unanimous vote.
* Quorum will be changed to make voting easier and more efficient. Current proposal is 1/3 of current members at the time of the meeting.
* Committees to work on specific items with report to be part of board minutes so no separate minutes will be kept.
* Ex-officio will be added.
* Removal will require 2/3 affirmative vote.
* Bylaws amendment will require 2/3 vote.
* Policies such as nondiscrimination will not be listed as part of the bylaws but will be done based on board resolution.

1. Next we discussed possible new board members. Joey Mumaugh has taken the tour of the building and met with Ms. Soderling. He is very interested in a board position. We will vote on his appointment at the April annual meeting.

Meeting was adjourned at 6:45 pm and next meeting will be held on March 28, 2016.